

australian government apprenticeships incentives*



- Commencement Incentive** \$1,250
Payable for Trainees at Certificate Level II qualifications.
- Commencement Incentive (new and existing workers)** \$1,500
Payable for Trainees at Certificate Levels III, IV or Diploma qualifications.
- Standard Completion Incentive (new and existing workers)** \$2,500
Payable for Trainees at Certificate Levels III, IV or Diploma who successfully complete their training.
- School-Based Apprenticeships Incentive** \$750
Payable to employers with the Commencement Incentive for employing an Australian Apprentice in an endorsed Australian School-Based Apprenticeship at Certificate II to Diploma Level
- School-Based Apprenticeships Retention Incentive** \$750
Payable to employers who continue to employ a Certificate II to Diploma Level Australian School-Based Apprenticeship after the student has completed Year 12.
- Recommencement Incentive** \$750
For employers who recommence an out of trade Trainee at Certificate III, IV or Diploma level.

- Mature Age (45+) Commencement Incentive** \$750
Payable for a mature age Apprentice who commences an eligible Certificate II to Diploma Level Australian Apprenticeship who is a disadvantaged person aged 45 or more.
- Mature Age (45+) Completion Incentive** \$750
Payable for a mature age Apprentice who successfully completes their traineeship (conditions apply).
- Assistance for Australian Apprentices with a Disability** \$104 (wage support)
Assistance to eligible employers who employ a Certificate II or higher Level Apprentice with a disability. Assistance may include wage support payment, tutorial, interpreter and mentor services. Up to \$11,000 may apply for mentor and tutorial assistance.

OTHER GOVERNMENT SUPPORT THAT MAY BE AVAILABLE:

- Living away from home allowance (LAFHA)
- Youth allowance
- Austudy
- Abstudy

Please talk to your Account Manager for what you may be eligible for.

FOR FURTHER INFORMATION:

Please visit our website www.axiomcollege.com.au, call 1800 114 419 or send your enquiry to info@axiomcollege.com.au.



*Information provided is a guide only. Programme from June 2010.

Brisbane (Milton)

Ground floor, 299 Coronation Drive,
Milton Qld 4064
07 3510 8000

Townsville

Level 1, 167 Denham Street
Townsville Qld 4810
07 4772 3366

Mackay

Level 1, 47 Sydney Street,
Mackay Qld 4740
07 4957 4711

Cairns

Level 1, 111 Spence Street
Cairns Qld 4870
07 4031 2827



>>> 1800 114 419



think forward >>>

traineeship & course overview

NATIONALLY RECOGNISED QUALIFICATIONS

>>> 1800 114 419
info@axiomcollege.com.au



axiom college

AXIOM COLLEGE STUDY ADVANTAGES

Axiom College is one of Queensland's leading Registered Training Organisations (RTO), with all courses developed by industry professionals.

By working closely with industry, Axiom College ensure training and assessment strategies are relevant and focused on current workplace best practice to meet both employer and student needs. Over 95% of employers rated Axiom course content as "highly relevant to my business".

Graduates are well prepared for further study or to further their careers in their chosen field, with a dedicated support team on hand to assist.

>> **pathways and flexible learning options**

Through a 'rolling intake system' Axiom College is able to offer students the flexibility to start courses when it best suits them.

A number of flexible study options are available including inclass, onsite training, online and distance learning. In addition to a growing range of short courses, Axiom Certificate to Diploma Level qualifications provide a range of pathways for students to reach their career goals.

Recognition of prior learning (RPL) can be arranged for students that have had previous study or experience.

>> **support from start to finish**

Providing a supportive training environment means students are able to obtain assistance at any time of the day through the Student Services Centre. Support begins with trainers identifying each student's individual learning requirements and creating a tailored learning program to suit.

With onsite visits available, trainers are able to mentor students in their working environment and advise employers on the progress of their trainee.

>> **our trainers**

The team of trainers at Axiom College are experienced, industry qualified professionals, and upskill regularly to keep up with industry trends and changes. Employers and employees needs are met by utilising innovative learning techniques to deliver skills and knowledge required to achieve success in business.

Trainers are on hand to assist with studies and mentor students throughout the entire training program to help complete their qualification with confidence.

>> **training facilities**

Axiom College have training facilities in Brisbane (Milton), Mackay, Townsville and Cairns and offer a comfortable, air-conditioned learning environment equipped with up to date resources and computers. Complimentary tea, coffee and biscuits are available in the cafeteria area during breaks with Internet access available for study.



*Nationally Recognised Training and 'Austudy Approved' applicable to Certificate and Diploma level courses only.

certificate and diploma course guide*

With up to \$4000 per eligible employee in Government incentives available, your training expenses may be covered.

COURSE	MAX DURATION	FUNDING
business		
Certificate II in Business	12 mths	Y
Certificate II, III or IV in Customer Contact	12 & 24 mths	Y
Certificate III or IV in Business Administration	12 & 24 mths	Y
Certificate III or IV in Financial Services (General or Bookkeeping)	24 mths	Y
Certificate IV in Frontline Management	24 mths	Y
Certificate IV in Business	24 mths	Y
Certificate IV in Small Business Management	24 mths	Y
Certificate IV in Business Sales	24 mths	Y
Certificate IV in Project Management	24 mths	Y
Certificate IV in Human Resources	24 mths	Y
Diploma of Business	24 mths	N
Diploma of Business Administration	24 mths	N
Diploma of Management	36 mths	Y
Diploma of Human Resources Management	24 mths	N
IT		
Certificate II in Information Technology	12 mths	Y
Certificate III or IV in Information Technology (Support, Apps, (III) Networking (III, IV) or Multimedia (IV))	12 & 24 mths	Y

specialised training short course guide

COURSE	DURATION	ONLINE
business		
MYOB (Introduction, Advanced or Payroll)	2 days each	N
Microsoft Word, Excel, Access, Outlook & Powerpoint	1 day each	CD avail.
Microsoft Sharepoint	1-3 days	N
Certificate IV in Training and Assessment	9 days	Y
Communicating Effectively & Time Management	half day each	N
Managing & Resolving Conflict & Negotiation Skills	1 day each	N
Professional Telephone Techniques & Customer Service	half day each	N
Today's Business Leader & Selling through Business Dev.	1 day each	N
Managing Work Projects & Making Presentations	1 day each	N
design		
Illustrator, Photoshop, Dreamweaver & InDesign	2 days each	N

COURSE	MAX DURATION	FUNDING
asset maintenance		
Certificate II, III or IV in Asset Maintenance (Cleaning Operations or Cleaning Management)	12 & 24 mths	Y
transport & logisitcs		
Certificate II or III in Transport and Logistics (Warehousing and Storage)	12 & 24 mths	Y
Certificate II or III in Transport and Logistics (Road Transport)	12 & 24 mths	Y
Certificate III in Transport and Logistics (Logistics Operations)	24 mths	Y
hospitality		
Certificate II, III or IV in Hospitality	12 & 24 mths	Y
Diploma of Hospitality	36 mths	Y
retail		
Certificate II or III in Retail	12 mths	Y
Certificate II & III in Retail (combined)	24 mths	Y
design		
Certificate II in Printing and Graphic Arts (Desktop Publishing)	12 mths	Y

To find out more on any of our courses please **CALL 1800 114 419**, email info@axiomcollege.com.au or visit www.axiomcollege.com.au.

COURSE	DURATION	ONLINE
safety		
White Card - Contruccion Induction	1 day	Y
Asbestos 'B' Removal Certificate	half day	N
Fatigue Management	half day	N
Chemical Certification ACDC	1 day	N
Infection Control Procedures	1 day	N
Forklift Licence (onsite only)	please call	N
hospitality		
Food Handlers & Food Safety Supervisor	half day each	Y
Food Safety Supervisor - Health & Community Services	2 days	N
Responsible Service of Alcohol (RSA) (LLD Approved)	half day	N
Responsible Gambling Services (RSG)	half day	Y